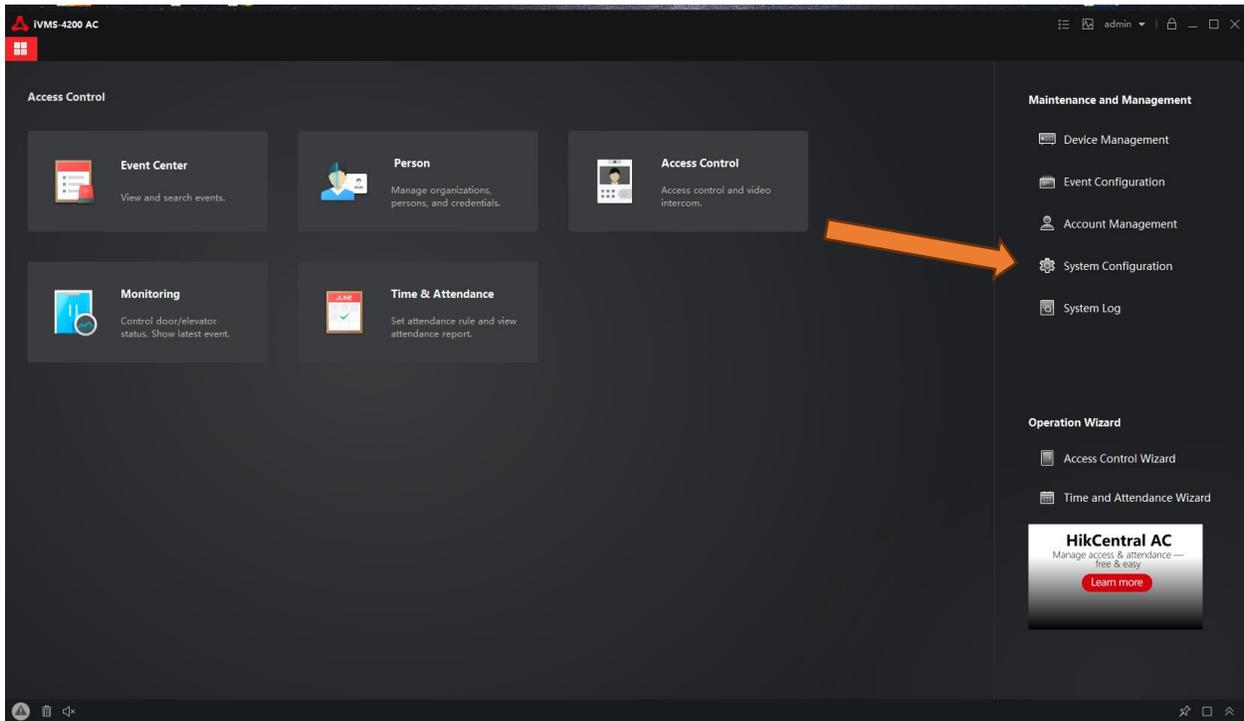
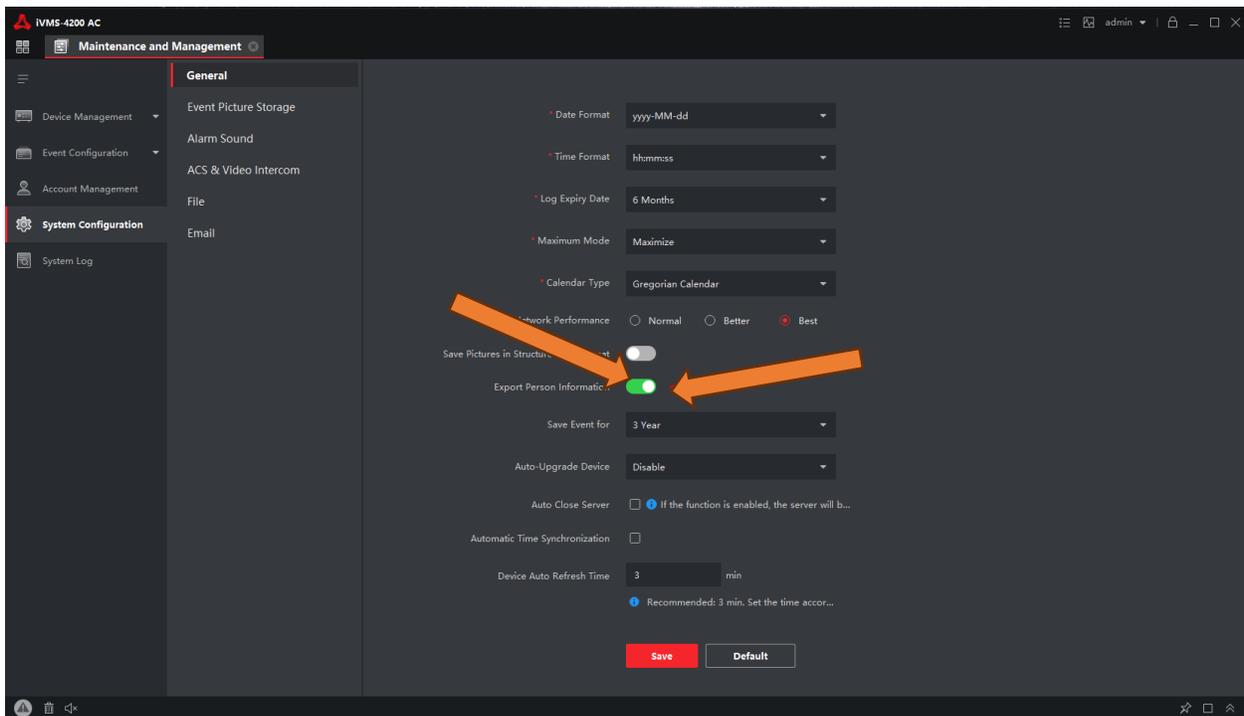


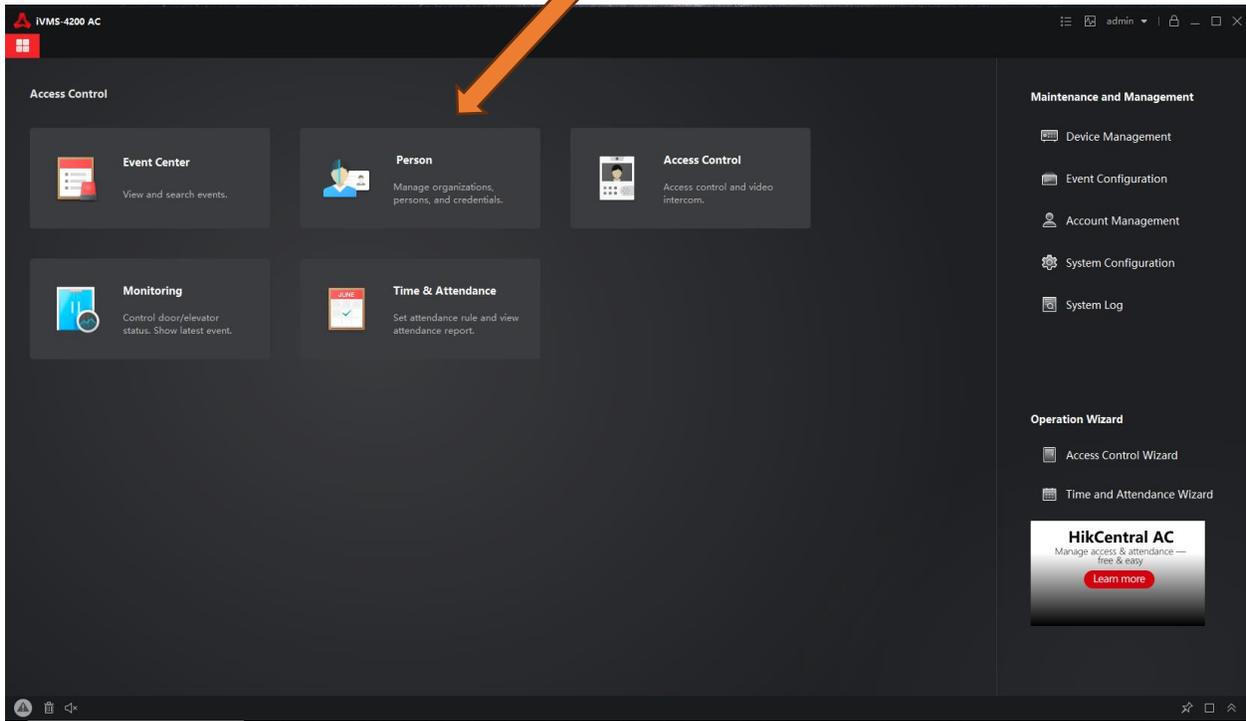
## Step 1



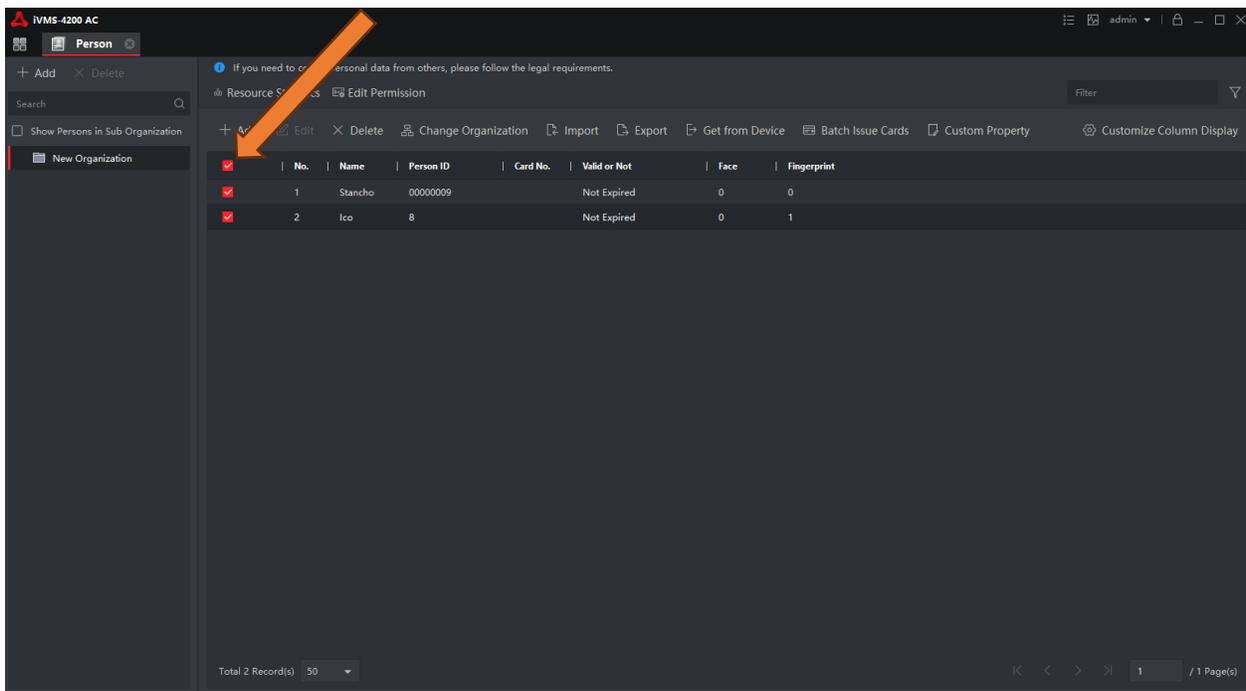
## Step 2



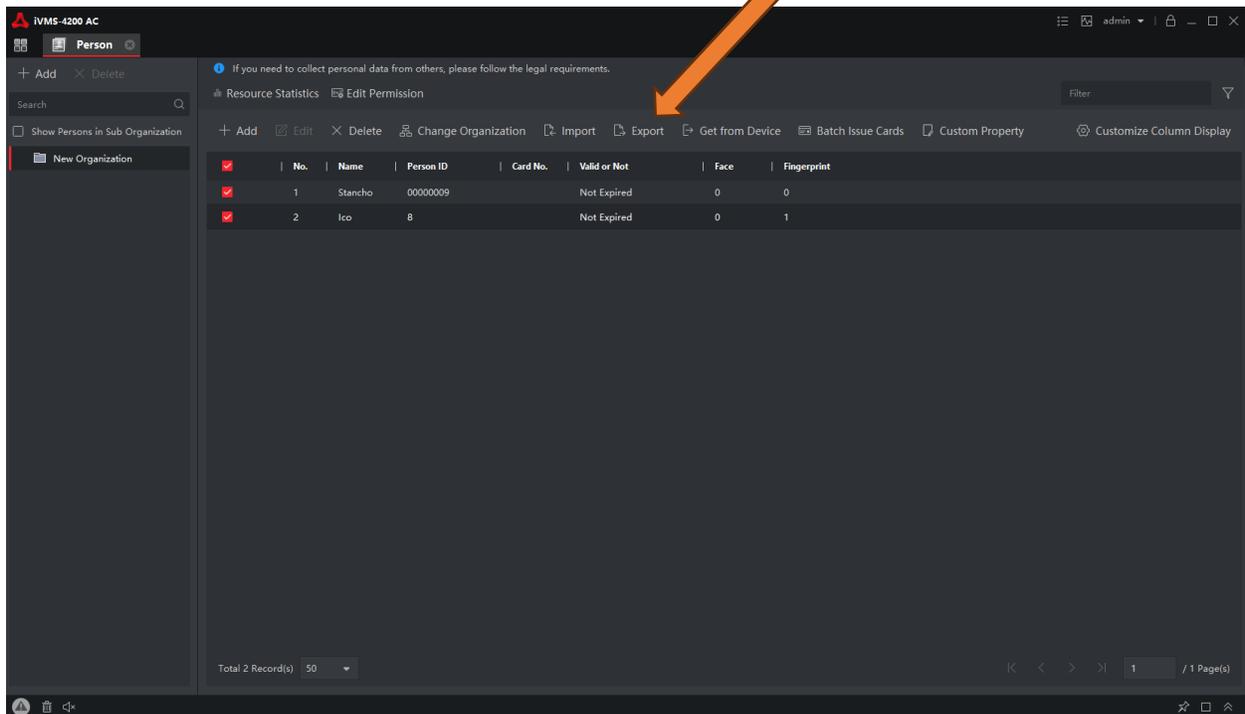
### Step 3



### Step 4



## Step 5

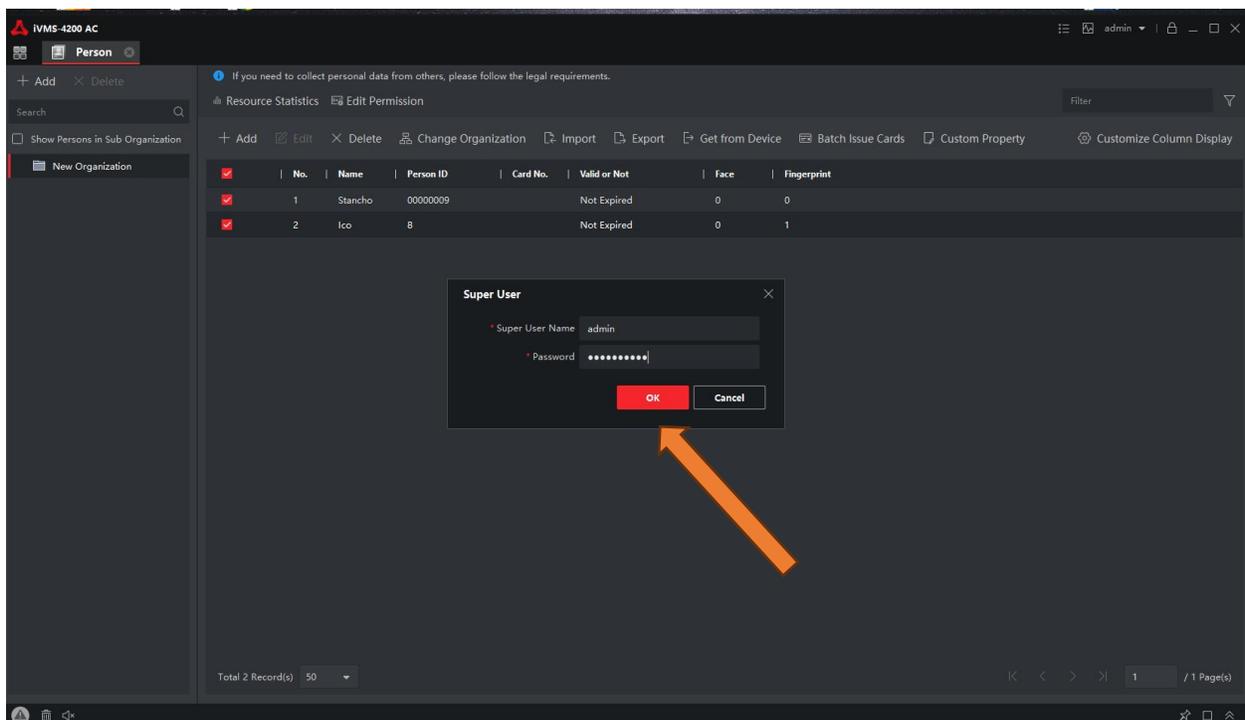


The screenshot shows the IVMS-4200 AC interface with the 'Person' management screen. The top toolbar contains several buttons: '+ Add', 'Edit', 'Delete', 'Change Organization', 'Import', 'Export', 'Get from Device', 'Batch Issue Cards', 'Custom Property', and 'Customize Column Display'. An orange arrow points to the 'Export' button. Below the toolbar is a table with the following data:

No.	Name	Person ID	Card No.	Valid or Not	Face	Fingerprint
1	Stancho	00000009		Not Expired	0	0
2	Ico	8		Not Expired	0	1

The bottom of the screen shows 'Total 2 Record(s)' and a page indicator '1 / 1 Page(s)'.

## Step 6



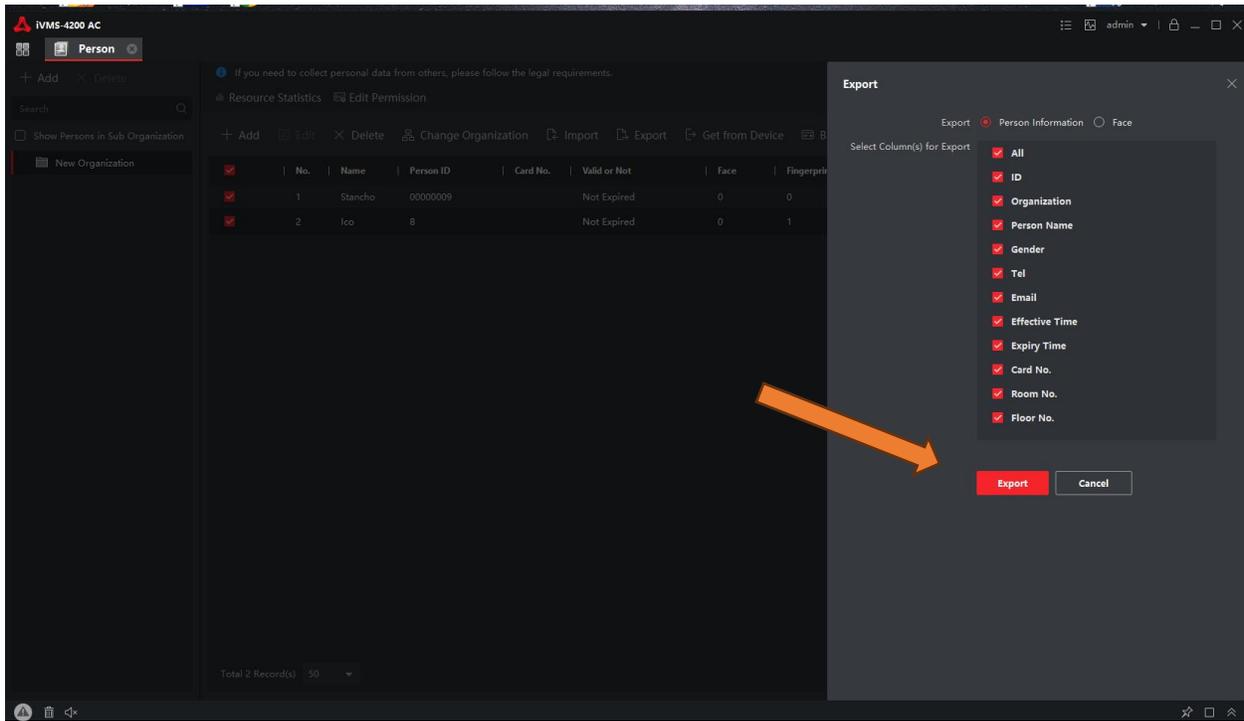
The screenshot shows the IVMS-4200 AC interface with the 'Super User' login dialog box open. The dialog box has the following fields and buttons:

- Super User Name: admin
- Password: [masked]
- OK button (highlighted with an orange arrow)
- Cancel button

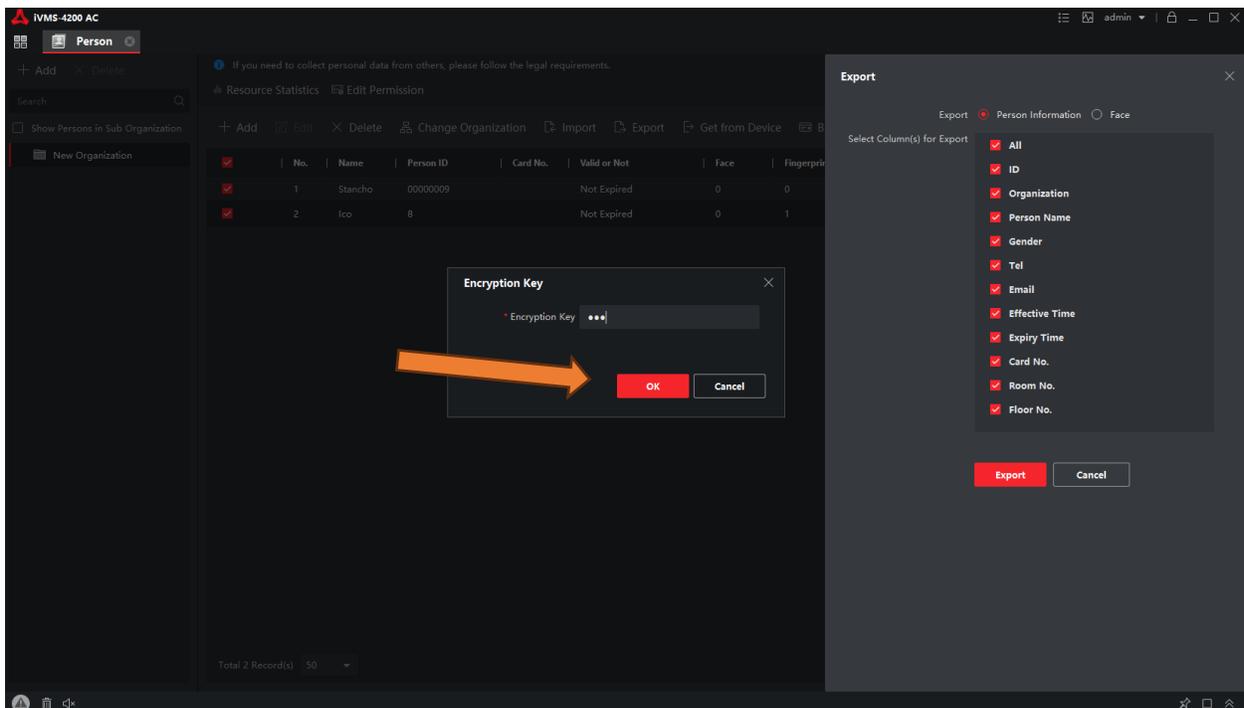
The background shows the same 'Person' management screen as in Step 5.

Pass: 43804380aA

## Step 7

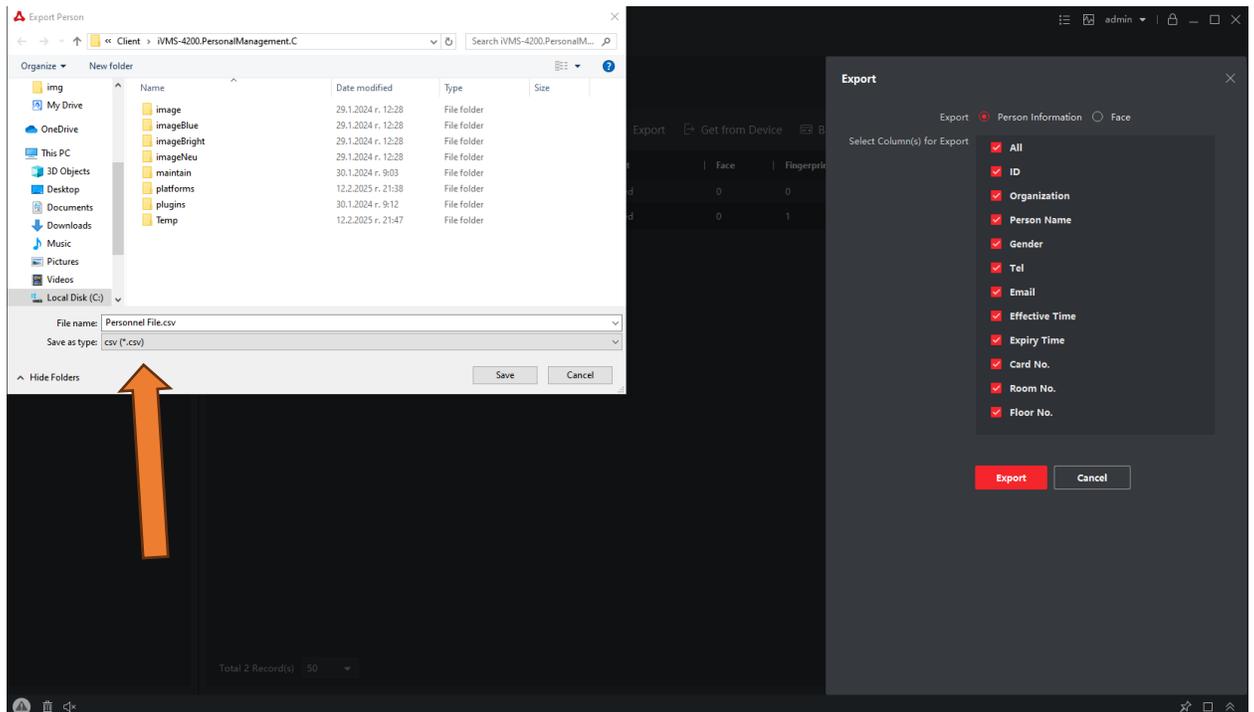


## Step 8



E-key: 123

## Step 9



Променя се ‚Save as type‘ на csv и Save.

Файла се съхранява във zip и преди да се импортне трябва да се разархивира.

IVMS-4200 AC Access Group...

**Person**

+ Add - Delete

Search

Show Persons in Sub Organization

New Organization

If you need to collect personal data from others, please follow the legal requirements.

Resource Statistics Edit Permission

+ Add Edit Delete Change Organization Import Export Get from Device

No.	Name	Person ID	Card No.	Valid or Not	Face	Fingerprint
1	Stancho	00000009		Expired	0	0
2	Ico	8		Expired	0	0

Total 2 Record(s) 50

### Import

Import  Person Information  Face

Import File C:/Users/Slavi/Desktop/ivms/P... ...

[Download Template for Importing Person](#)

**Import** Cancel

